

**NC**

# **NWDA**

**NC State Board of Elections**

**program**



January 2017

## NVRA COORDINATION



The Executive Director of the NC State Board of Elections is the Chief Election Official for purposes of administering the National Voter Registration Act (NVRA). If you need help or assistance with your NVRA duties, you should contact the State Board of Elections.

The State Board of Elections is committed to ensuring the success of North Carolina's NVRA Program.

**Voter Registration Agencies.** - Every office in this State which accepts:

- (1) Applications for a program of **public assistance** ...;
- (2) Applications for State-funded State or local government programs primarily engaged in providing **services to persons with disabilities** ...
- (3) Claims for benefits under ..., the **Employment Security Law**,

# CERTAIN AGENCIES MUST OFFER VOTER REGISTRATION SERVICES



Public Assistance  
Agencies

01

Disability Services  
Agencies

02

Employment Security  
Commission

03

**Duties of Voter Registration Agencies.** – A voter registration agency shall, *unless the applicant declines, in writing*, to register to vote, distribute with each application for service or assistance, and with each recertification, renewal, or change of address relating to such service or assistance:

- (1) A voter registration application;
- (2) Provide a form that contains the statements required by the National Voter Registration Act;
- (3) Provide to each applicant who does not decline to register to vote the same degree of assistance with regard to the completion of the registration application as is provided by the office with regard to the completion of its own forms.

## REQUIRED NVRA STATEMENTS



- "Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency."
- "If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private."
- "If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections."

## NCGS § 163-82.20: PROHIBITIONS



**Prohibitions.** – Agency staff shall not:

- (1) Seek to influence an applicant's political preference or party registration;
- (2) Display any such political preference or party allegiance;
- (3) Make any statement to an applicant or take any action the purpose or effect of which is to discourage the applicant from registering to vote; or
- (4) Make any statement to an applicant or take any action the purpose or effect of which is to lead the applicant to believe that a decision to register or not to register has any bearing on the availability of services or benefits.



**Confidentiality of Declination to Register.** – No information relating to a declination to register to vote in connection with an application made at a voter registration agency may be used for any purpose other than voter registration.

## NCGS § 163-82.20: COORDINATION WITH BOARDS OF ELECTIONS



**Transmittal From Agency to Board of Elections.** – Any voter registration application completed at a voter registration agency shall be accepted by that agency in lieu of the applicant's mailing the application. Any such application so received shall be transmitted to the appropriate board of elections not later than five business days after acceptance, according to rules which shall be promulgated by the State Board of Elections.

# THE NORTH CAROLINA NVRA PROCESS



# TRACKING NVRA ACTIVITY



## SEIMS - Voter Registration Activity

New Registrations

Voter Changes

Duplicate Registrations

## NVRA Survey: Preference Form Activity

Agency Transmittal Sheet

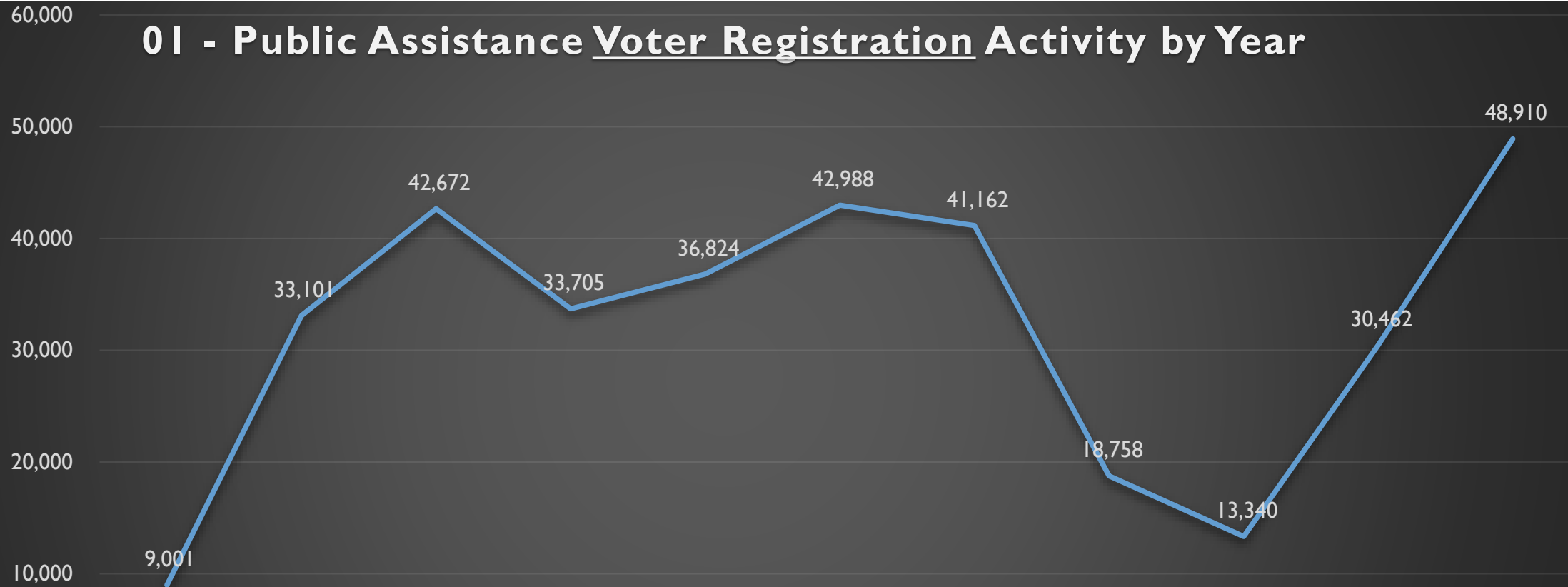
- Number of preference forms transmitted to the county
- Number of voter registration applications transmitted to the county

Online Preference Form

NVRA  
ACTIVITY  
REBOUNDS



## 01 - Public Assistance Voter Registration Activity by Year



01 - Public Assistance

2006

2007

2008

2009

2010

2011

2012

2013

2014

2015

2016

9,001

33,101

42,672

33,705

36,824

42,988

41,162

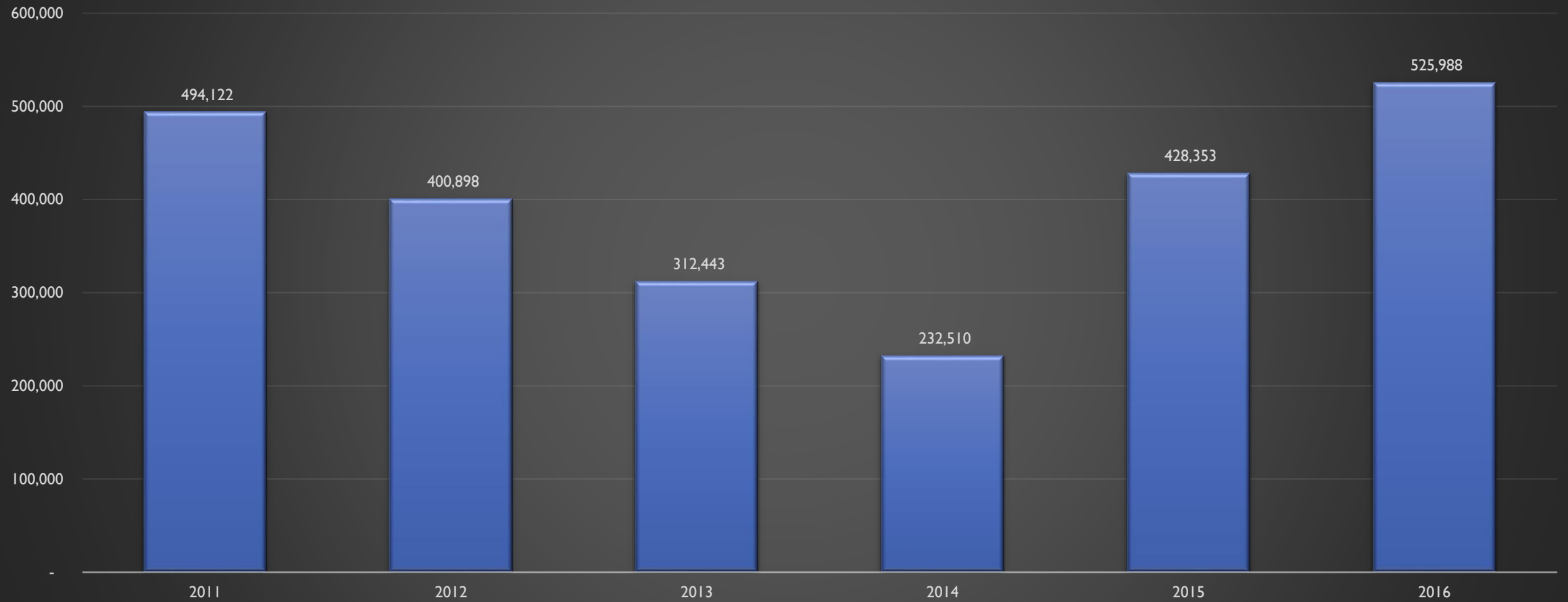
18,758

13,340

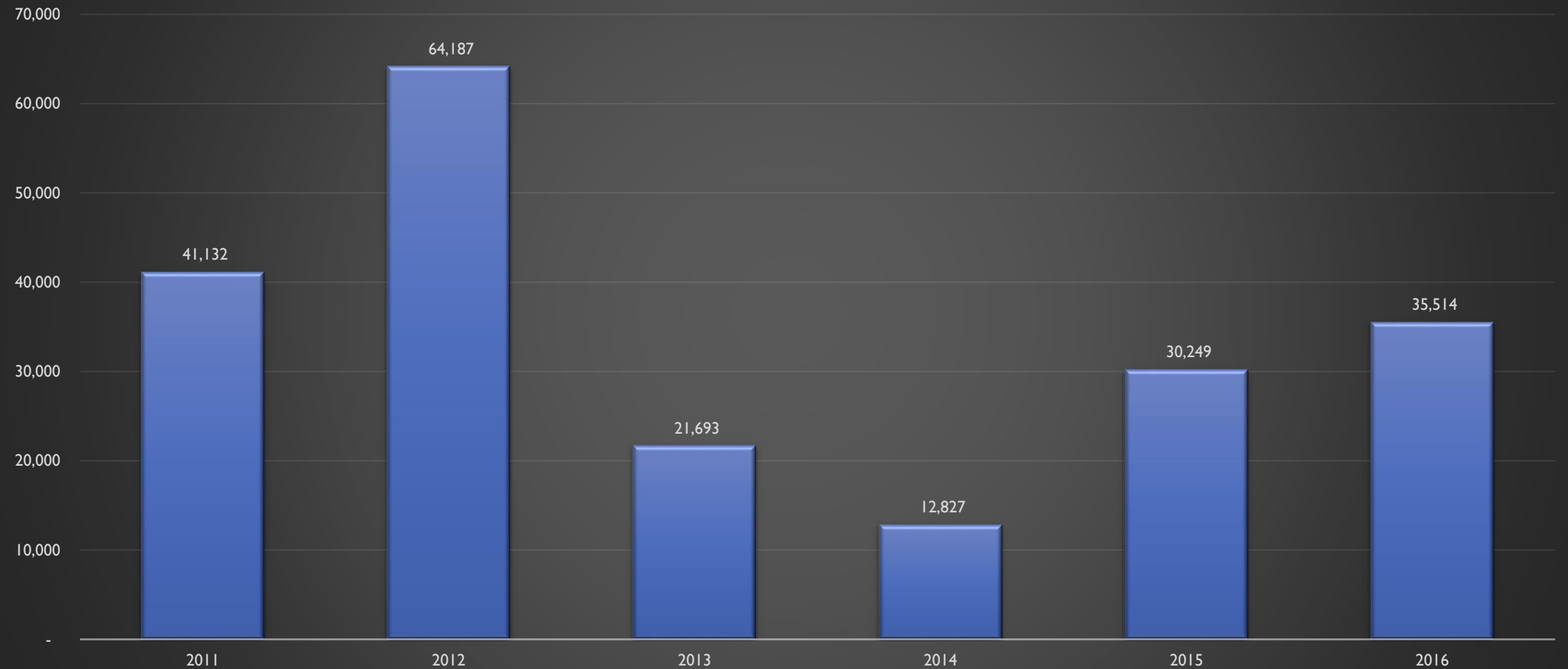
30,462

48,910

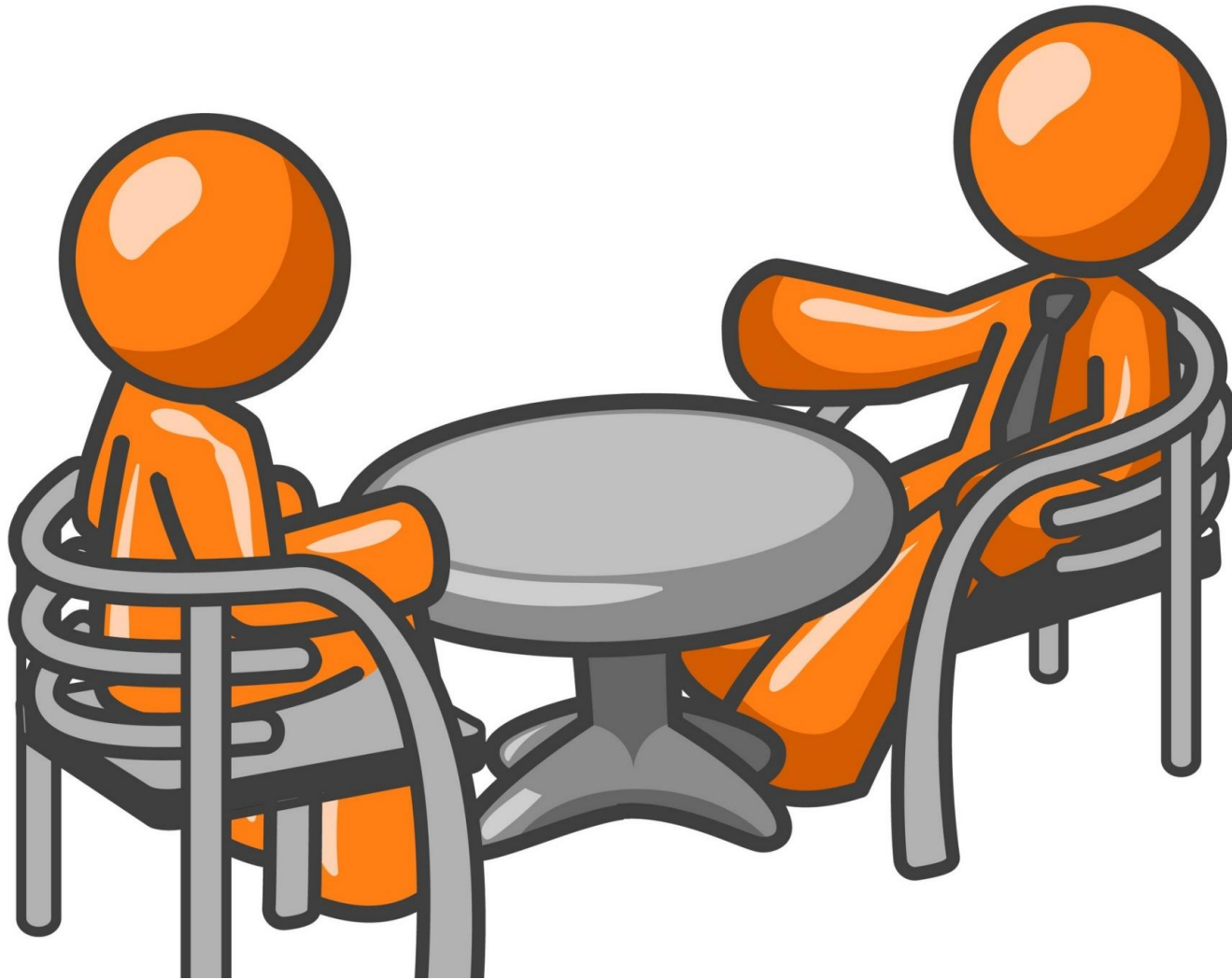
## DSS Preference Forms Transmitted by Year



## DSS Voter Registration Forms Transmitted by Year







## IN-PERSON TRANSACTIONS

# DUTIES OF NVRA AGENCIES



Distribute with each:

Application for  
service or  
assistance

Recertification  
or renewal

Change of  
address



Voter  
Registration  
Application

NVRA  
Statements

Assistance

Covered Transactions

## AGENCY NVRA PROCESS



Ask every  
covered  
applicant:

- “If you are not registered to vote where you live now, would you like to apply to register to vote here today?”

Effectively immediately, distribute  
a voter registration application  
to ALL covered clients.

## WHO'S COVERED



### **GS § 163-82.20(i)**

**Ineligible Applications Prohibited.** – No person shall make application to register to vote under this section if that person is ineligible on account of age, citizenship, lack of residence for the period of time provided by law, or because of conviction of a felony

Covered person must be a U.S. citizen.

Covered person must be at least 16 years of age.

# PREFERENCE FORM NO LONGER NECESSARY



## Application for Health Coverage & Help Paying Costs

### Step 6 Completed Application

**Take or mail your application to your local County Department of Social Services ([www.ncdhhs.gov/dss/local/](http://www.ncdhhs.gov/dss/local/)).**

*If you are NOT registered to vote where you live now, would you like to register to vote here today?*

☐ Yes ☐ No

*If you want to register to vote, you can complete a voter registration form at [www.ncsbe.gov/](http://www.ncsbe.gov/). Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency. If you would like help filling out the voter registration application form, we will help you. The decision either to see or accept help is yours. You may fill out the application form in private. If you believe that someone has interfered with your right register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the Board of Elections.*

PREFERENCE FORM NO LONGER NECESSARY



North Carolina Department of Health and Human Services

## Application for Food and Nutrition Services

☐ If you are not registered to vote where you live now, would you like to apply to register to vote here today? ☐ Yes ☐ No

**IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.**

## AGENCY NVRA PROCESS



Give every  
covered  
applicant a voter  
registration  
form:

- “Here’s a voter registration application. You may complete the form here today.



NORTH CAROLINA VOTER REGISTRATION APPLICATION				01	
Please use black ink and print legibly.					
<b>1</b>		Are you a citizen of the United States of America? <input type="checkbox"/> Yes <input type="checkbox"/> No		Will you be at least 18 years of age on or before election day? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>IF YOU CHECKED "NO" IN RESPONSE TO THIS QUESTION, DO NOT SUBMIT THIS FORM.</b>		<b>IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE QUESTIONS, DO NOT SUBMIT THIS FORM.</b>			
<b>2</b>		Last Name (Required)		<b>3</b>	
First Name (Required)		Date of Birth MMDDYYYY (Required)		State of Birth/Country of Birth	
Middle Name (Required)		If you know your NC Voter Registration Number, enter it below.			
<input type="checkbox"/> Jr. <input type="checkbox"/> Sr. <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V		If you have a NC drivers license or non-operators ID card, enter the number below.			
		Enter the last 4 digits of your SSN.		<input type="checkbox"/> Check here if you <u>do not</u> have a NC drivers license, ID card, or a SSN.	
<b>RESIDENTIAL ADDRESS INFORMATION - No P.O. Boxes or Rural Routes</b>					
<b>4</b> Street Address where you live (Required)				Apartment, Lot, or Unit Number	
City (Required)				State <b>NC</b> Zip Code	
County				Phone (Optional)	
Have you lived here for 30 days or more? <input type="checkbox"/> Yes <input type="checkbox"/> No				If "No," date moved? MMDDYYYY	
<b>MAILING ADDRESS</b>					
<b>5</b> Mailing Address (If you do not receive mail at your residential address)				<b>MAP/DIAGRAM</b> If you do not have a street address draw a map of where you reside. Please include roads and landmarks.	
Mailing Address Line 2					
City				State Zip Code	
<b>6 GENDER</b>		<b>RACE</b>		<b>ETHNICITY</b>	
<input type="checkbox"/> Female		<input type="checkbox"/> African American/ <input type="checkbox"/> Black		<input type="checkbox"/> Democrat <input type="checkbox"/> Republican <input type="checkbox"/> Libertarian	
<input type="checkbox"/> Male		<input type="checkbox"/> American Indian/ <input type="checkbox"/> Alaska Native		<input type="checkbox"/> Unaffiliated <input type="checkbox"/> Other _____	
		<input type="checkbox"/> Asian		If you indicate a political party that is not currently qualified, or you do not indicate a choice, you will be listed as "Unaffiliated."	
		<input type="checkbox"/> Multiracial			
		<input type="checkbox"/> White			
		<input type="checkbox"/> Other			
		<input type="checkbox"/> Not Hispanic/ Latino			
<b>PREVIOUS VOTER REGISTRATION (This information will be used to cancel your previous voter registration in another county or state.)</b>					
<b>7</b> Last Name used in Previous Registration				First Name used in Previous Registration	
Previous Address				Previous County	
Previous City				Previous State Previous Zip Code	
<b>I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that:</b>					
- I am a United States citizen, as indicated above;					
- I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on election day of the general election to vote;					
- I shall have been a resident of North Carolina, this county, and precinct for 30 days before the election in which I intend to vote;					
- I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am canceling that registration at this time; and					
- I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation or parole.					
(Citizenship and voting rights are automatically restored upon completion of the sentence. No special document is needed.)					
Fraudulently or falsely completing this form is a Class 1 Felony under Chapter 163 of the NC General Statutes.					
version092016					
<b>X</b>				Date	
Signature (Required)					

Every client with a covered transaction must now be offered a voter registration application.

## National Voter Registration Act Statement:

If you are submitting this application to an NVRA agency or the North Carolina Division of Motor Vehicles, the location or office where you submitted the application will remain confidential and will be used only for voter registration purposes. Public assistance agencies, disability services agencies, the North Carolina Division of Motor Vehicles, and unemployment services must offer you the opportunity to register to vote at the initial application for service of assistance and during any recertification, renewal or change of address. If you decline to register to vote, the fact that you so declined will also remain confidential. If you would like help completing the voter registration application, the agency will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and return it to the agency that provided you the form or you may mail or deliver the form to your county board of elections office.

Applying to register or declining to register to vote will not affect the amount of assistance provided. If you believe that someone has interfered with your right to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections, PO Box 27255, Raleigh NC 27611-7255 or you may call the agency at 1-866-522-4723.

### NC VOTER REGISTRATION APPLICATION INSTRUCTIONS

#### You may use this form to:

- Register to vote in your county of residence in North Carolina.
- Preregister to vote if you are 16 or 17 years old.
- Update your name, address, party affiliation, or other information in your voter registration record.
- Cancel your previous registration in a previous county or state.

#### Eligibility to vote:

- You must be a citizen of the United States.
- You must be at least 18 years of age, or you will be 18 years of age by the date of the election, and you are not in the military.
- You must have been a resident in the county for at least 30 days prior to the election.
- You must not be currently serving a felony sentence or previously convicted of a felony and you must have fully completed your sentence, including probation and parole. No special document is required.

#### Identification Requirements

**Registration ID** — Under federal state law, if you register to vote by mail and do not provide a valid identification number in Section 3 on this form, you must enclose a copy of one of the following documents with this application:

- A current and valid photo ID.
- A current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

If you do not have the identification information listed above, you may still register to vote by mail ID the first time you present to vote.

If you are submitting this application to an NVRA agency or the North Carolina Division of Motor Vehicles, the location or office where you submitted the application will remain confidential and will be used only for voter registration purposes. Public assistance agencies, disability services agencies, the North Carolina Division of Motor Vehicles, and unemployment services must offer you the opportunity to register to vote at the initial application for service of assistance and during any recertification, renewal or change of address. If you decline to register to vote, the fact that you so declined will also remain confidential. If you would like help completing the voter registration application, the agency will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and return it to the agency that provided you the form or you may mail or deliver the form to your county board of elections office.

To vote in an election, this form must be postmarked or delivered to your county board of elections office no later than **25 days** before the date of the election. If you are registering for the first time in your county of residence or you are changing your party affiliation, the board of elections must receive your application. You may fax or email your signed application if you are only updating your name and address in the same county in which you are registered.

If you miss the voter registration deadline for an election, you may register and vote during the election's one-stop absentee voting period (early voting) by completing an application at a one-stop site in your county and showing an election official proof of your residential address in the county. Acceptable proof of residence documents include a NC drivers license or other photo ID issued by a government agency or a current utility bill, bank statement, government check, paycheck or other government document that shows your name and address.

#### National Voter Registration Act Statement:

If you are submitting this application to an NVRA agency or the North Carolina Division of Motor Vehicles, the location or office where you submitted the application will remain confidential and will be used only for voter registration purposes. Public assistance agencies, disability services agencies, the North Carolina Division of Motor Vehicles, and unemployment services must offer you the opportunity to register to vote at the initial application for service of assistance and during any recertification, renewal or change of address. If you decline to register to vote, the fact that you so declined will also remain confidential. If you would like help completing the voter registration application, the agency will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private and return it to the agency that provided you the form or you may mail or deliver the form to your county board of elections office.

This form should be delivered to the local board of elections. You may also mail the form to:

NC State Board of Elections  
P.O. Box 27255  
Raleigh, NC 27611-7255

For more information concerning voter registration and voting requirements, contact the NC State Board of Elections at 1-866-522-4723 or [elections.sboe@ncsbe.gov](mailto:elections.sboe@ncsbe.gov) or visit our website at [www.NCSBE.gov](http://www.NCSBE.gov).

# NVRA STATEMENTS



1

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

2

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.”

3

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with:

- NC State Board of Elections
- PO Box 27255
- Raleigh, NC 27611-7255

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** 01  
Please use black ink and print legibly.

**1** Are you a citizen of the United States of America? ☐ Yes ☐ No  
If you checked "NO" IN RESPONSE TO THIS QUESTION, DO NOT SUBMIT THIS FORM.

Will you be at least 18 years of age on or before election day? ☐ Yes ☐ No  
Are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote? ☐ Yes ☐ No  
If you checked "NO" IN RESPONSE TO BOTH OF THESE QUESTIONS, DO NOT SUBMIT THIS FORM.

**2** Last Name (Required)  
First Name (Required)  
Middle Name (Required)  
☐ Jc. ☐ Sr. ☐ II ☐ III ☐ IV ☐ V

**3** Date of Birth MM/DD/YYYY (Required) State of Birth/Country of Birth  
If you know your NC Voter Registration Number, enter it below:  
If you have a NC drivers license or non-operator ID card, enter the number below:  
Enter the last 4 digits of your SSN. ☐ Check here if you DO NOT have a NC drivers license, ID card, or a SSN.

**4** Residential Address Information - No P.O. Boxes or Rural Routes  
Street Address where you live (Required) Apartment, Lot, or Unit Number  
City (Required) State Zip Code  
County Have you lived here for 30 days or more? ☐ Yes ☐ No If "No," date moved MM/DD/YYYY Phone (Optional)

**5** MAILING ADDRESS  
Mailing Address (If you do not receive mail at your residential address)  
Mailing Address Line 2  
City State Zip Code  
MAP/DIAGRAM (If you do not receive mail at your residential address, please include road and landmarks)

**6** GENDER RACE ETHNICITY POLITICAL PARTY AFFILIATION  
☐ Female ☐ African American ☐ American Indian/Alaska Native ☐ Hispanic/Latino ☐ Democrat ☐ Republican ☐ Libertarian  
☐ Male ☐ Black ☐ Alaska Native ☐ Multiracial ☐ Unaffiliated ☐ Other  
☐ White ☐ Other  
If you indicate a political party that is not currently qualified, or you do not indicate a choice, you will be listed as "Unaffiliated."

**7** PREVIOUS VOTER REGISTRATION (This information will be used to cancel your previous voter registration in another county or state.)  
Last Name used in Previous Registration First Name used in Previous Registration  
Previous Address Previous County  
Previous City Previous State Previous Zip Code  
I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that:  
- I am a United States citizen, as indicated above;  
- I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on election day of the general election to vote.  
- I shall have been a resident of North Carolina, this county, and precinct for 30 days before the election in which I intend to vote.  
- I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am cancelling that registration at this time; and  
- I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation or parole.  
(Citizenship and voting rights are automatically restored upon completion of the sentence. No special document is needed.)  
Fraudulently or falsely completing this form is a Class 1 Felony under Chapter 163 of the NC General Statutes.  
Signature (Required) Date  
version02016

Customer may say 'Yes'

"If you are not registered to vote where you live now, would you like to apply to register to vote here today?"

Customer may say 'No'

**NORTH CAROLINA VOTER REGISTRATION APPLICATION** 01  
Please use black ink and print legibly.

**1** Are you a citizen of the United States of America? ☐ Yes ☐ No  
If you checked "NO" IN RESPONSE TO THIS QUESTION, DO NOT SUBMIT THIS FORM.

Will you be at least 18 years of age on or before election day? ☐ Yes ☐ No  
Are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote? ☐ Yes ☐ No  
If you checked "NO" IN RESPONSE TO BOTH OF THESE QUESTIONS, DO NOT SUBMIT THIS FORM.

**2** Last Name (Required)  
First Name (Required)  
Middle Name (Required)  
☐ Jc. ☐ Sr. ☐ II ☐ III ☐ IV ☐ V

**3** Date of Birth MM/DD/YYYY (Required) State of Birth/Country of Birth  
If you know your NC Voter Registration Number, enter it below:  
If you have a NC drivers license or non-operator ID card, enter the number below:  
Enter the last 4 digits of your SSN. ☐ Check here if you DO NOT have a NC drivers license, ID card, or a SSN.

**4** Residential Address Information - No P.O. Boxes or Rural Routes  
Street Address where you live (Required) Apartment, Lot, or Unit Number  
City (Required) State Zip Code  
County Have you lived here for 30 days or more? ☐ Yes ☐ No If "No," date moved MM/DD/YYYY Phone (Optional)

**5** MAILING ADDRESS  
Mailing Address (If you do not receive mail at your residential address)  
Mailing Address Line 2  
City State Zip Code  
MAP/DIAGRAM (If you do not receive mail at your residential address, please include road and landmarks)

**6** GENDER RACE ETHNICITY POLITICAL PARTY AFFILIATION  
☐ Female ☐ African American ☐ American Indian/Alaska Native ☐ Hispanic/Latino ☐ Democrat ☐ Republican ☐ Libertarian  
☐ Male ☐ Black ☐ Alaska Native ☐ Multiracial ☐ Unaffiliated ☐ Other  
☐ White ☐ Other  
If you indicate a political party that is not currently qualified, or you do not indicate a choice, you will be listed as "Unaffiliated."

**7** PREVIOUS VOTER REGISTRATION (This information will be used to cancel your previous voter registration in another county or state.)  
Last Name used in Previous Registration First Name used in Previous Registration  
Previous Address Previous County  
Previous City Previous State Previous Zip Code  
I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that:  
- I am a United States citizen, as indicated above;  
- I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on election day of the general election to vote.  
- I shall have been a resident of North Carolina, this county, and precinct for 30 days before the election in which I intend to vote.  
- I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am cancelling that registration at this time; and  
- I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation or parole.  
(Citizenship and voting rights are automatically restored upon completion of the sentence. No special document is needed.)  
Fraudulently or falsely completing this form is a Class 1 Felony under Chapter 163 of the NC General Statutes.  
Signature (Required) Date  
version02016

NC  
**MMDA**  
**INVRA**  
program



# Voter Registration Application

## NORTH CAROLINA VOTER REGISTRATION APPLICATION

Please use black ink and print legibly.

01

<b>1</b>	Are you a citizen of the United States of America? <input type="checkbox"/> Yes <input type="checkbox"/> No  <b>IF YOU CHECKED "NO" IN RESPONSE TO THIS QUESTION, DO NOT SUBMIT THIS FORM.</b>	Will you be at least 18 years of age on or before election day? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you at least 16 years of age and understand that you must be 18 years of age on or before election day to vote? <input type="checkbox"/> Yes <input type="checkbox"/> No  <b>IF YOU CHECKED "NO" IN RESPONSE TO BOTH OF THESE QUESTIONS, DO NOT SUBMIT THIS FORM.</b>
<b>2</b>	Last Name (Required)  First Name (Required)	<b>3</b> Date of Birth MMDDYYYY (Required) State of Birth/Country of Birth  If you know your NC Voter Registration Number, enter it below.

version092016

<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> White	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Not Hispanic/ Latino	<input type="checkbox"/> Democrat <input type="checkbox"/> Republican <input type="checkbox"/> Libertarian <input type="checkbox"/> Unaffiliated <input type="checkbox"/> Other _____ <small>If you indicate a political party that is not currently qualified, or you do not indicate a choice, you will be listed as "Unaffiliated."</small>
<b>PREVIOUS VOTER REGISTRATION</b> (If you have previously registered in another county or state, this information will be used to cancel your previous voter registration in another county or state.)			
<b>7</b> Last Name used in Previous Registration		First Name used in Previous Registration	
Previous Address		Previous County	
Previous City		Previous State	Previous Zip Code
<b>I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that:</b> - I am a United States citizen as indicated above; - I am at least 18 years old on or before the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on election day of the general election to vote; - I shall have been a resident of North Carolina, this county, and precinct for 30 days before the election in which I intend to vote; - I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am canceling that registration at this time; and - I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation or parole. (Citizenship and voting rights are automatically restored upon completion of the sentence. No special document is needed.)			
Fraudulently or falsely completing this form is a Class 1 felony under Chapter 163 of the NC General Statutes.			
Signature (Required)		Date	
version092016			

NC  
**INVR**  
program

## BASED ON THE CUSTOMER'S PREFERENCE:



### If "YES"

- Assist the client if asked
- Accept the completed form;
- Ensure a completed form is signed
- Transmit all completed voter registration applications to the County Board of Elections within **5 business days**. Use the Agency Transmittal Sheet

### If "NO"

- This is a *declination*, but you do not need to give the client a *declination form* or *preference form* to sign because you distributed a voter registration application.
- The client may keep the application for later use in case he wants to register to vote or update his registration at a later time.

This form should be delivered to the local board of elections. You may also mail the form to:

**NC State Board of Elections**  
**P.O. Box 27255**  
**Raleigh, NC 27611-7255**

You may keep the form in case you change your mind or need to update your address at a later time.

We must offer you an opportunity to register to vote each time you apply for services or renew services. It's the law.

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

You may check your voter registration online at [www.NCBSBE.gov](http://www.NCBSBE.gov).

If you are uncertain about your voter registration status, there's contact information for the board of elections on the back of the form.

There's information on the back of the form that informs you of your rights.

If you would like help in filling out the voter registration application form, we will help you.

The decision whether to seek or accept help is yours. You may fill out the application form in private."

## DUTIES OF NVRA AGENCIES



- Agencies must transmit completed applications to the board of elections within **five business days** after acceptance.





PHONE OR EMAIL  
TRANSACTIONS

# NVRA AND REMOTE TRANSACTIONS



## Telephone Communication

- Ask the client the NVRA question and provide client with a voter registration application by mail or electronically.
- Record the client's preference on a [NVRA Remote Transaction Sheet](#).



## Communication by Mail

- If a client indicates on an application returned by mail that he desires to register to vote or update his registration, mail the client a voter registration application.
- Record the client's preference on a [NVRA Remove Transaction Sheet](#).

NC



NCSBOE 2017.01



u are  
ply to

	Source Type	<input checked="" type="checkbox"/> 01 <input type="checkbox"/> 02
	Staff Name	

[illegible]

# REMOTE TRANSACTIONS



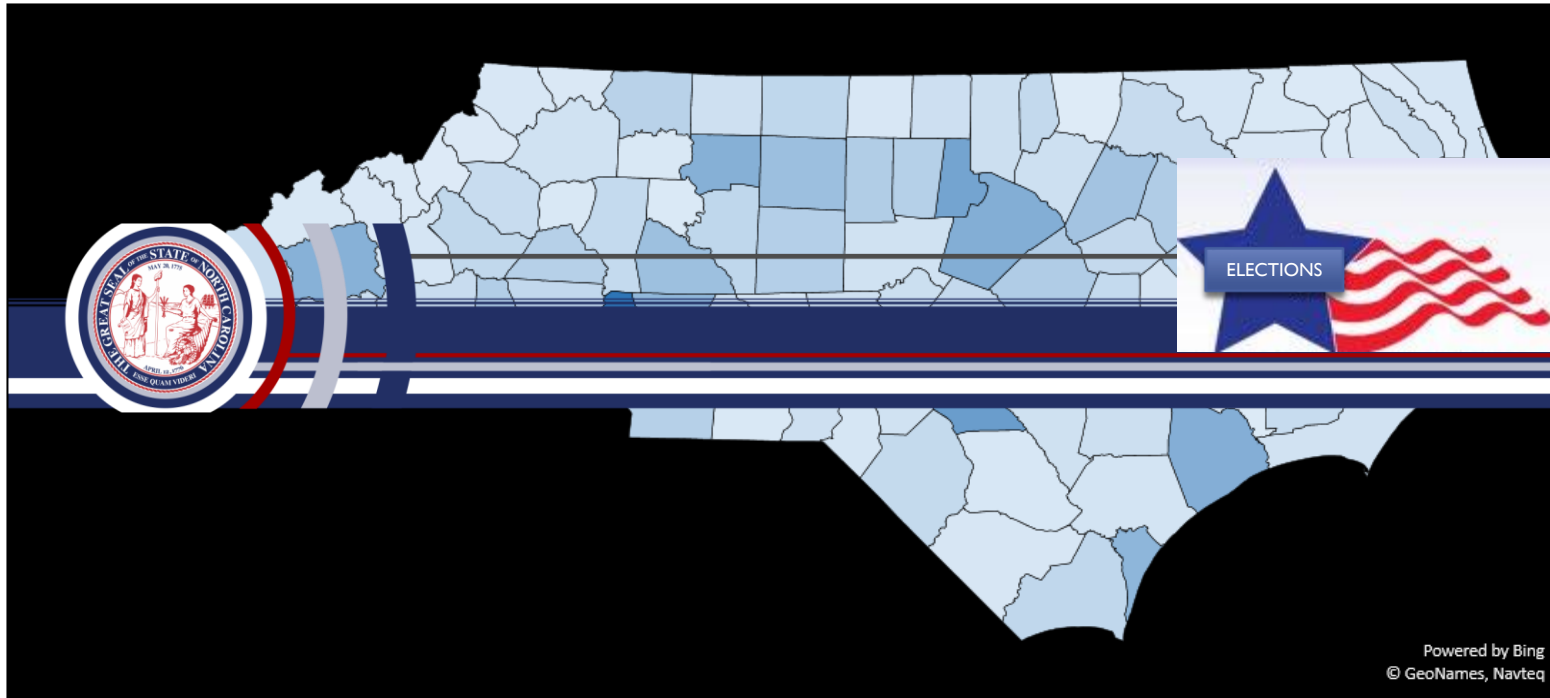
Email a form link:

[www.NCSBE.gov/NVRA/01](http://www.NCSBE.gov/NVRA/01)



Mail a form.





# NVRA SUBMISSION TO COUNTY ELECTIONS BOARDS

## AGENCY TRANSMITTAL SHEET



Use the *Agency Transmittal Sheet* to transmit forms to local board of elections:

- Transmit completed voter registration applications
- Transmit *NVRA Remote Transaction Sheets*

# Agency Transmittal Form

**NEW!**

SBOE Revision: January 2017

18	
5	

NC  
**INTRA**  
program

# FREQUENTLY ASKED QUESTIONS



Are agencies still required to offer clients a **preference form** that needs to be signed by the client?

No. Effectively immediately, all persons who are present at an agency in-person to apply for public assistance, renew public assistance services, or change their address related to an existing application for services should be given a voter registration application. The NVRA statements are on the voter registration application.

What if a client has already received a voter registration application recently?

The NVRA requires that voter registration services be offered for each covered transaction, regardless of the frequency of covered transactions for the same person.

How should an agency handle phone transactions?

Ask the client over the phone the NVRA question. If the client desires to register to vote, mail the client a voter registration application. Record the transaction on the new *NVRA Remote Transaction Sheet*.



## FREQUENTLY ASKED QUESTIONS



What is the process if an *authorized rep* is applying for the actual adult client?

Give the voter registration application to the authorized representative to take to the actual client. There is also no issue with also offering voter registration services to the authorized representative too.

How should agencies handle applications that are sent to the client via mail?

The NVRA voter registration question is part of the services application sent to clients via mail. If the client indicates on the returned application that he or she would like voter registration services, mail the applicant a voter registration application. Record the transaction on the new *NVRA Remote Transaction Sheet*.

## FREQUENTLY ASKED QUESTIONS



Should a voter registration form be given to a person who is not a U.S. citizen?

An agency representative should not offer voter registration services to persons that are not U.S. citizens.

Why should voter registration services be offered to persons 16 or 17 years of age?

Persons 16 or 17 years of age may *preregister* to vote.

If a person is unsure about their qualifications to vote, should they complete an application?

We recommend they take the application home and contact the board of elections for clarification on registering to vote or voting.

## NVRA AGENCY RESOURCES



NVRA  
Resource Page

[www.NCSBE.gov/voter-registration/NVRA](http://www.NCSBE.gov/voter-registration/NVRA)

Public  
Assistance  
NVRA Page

[www.NCSBE.gov/NVRA/01](http://www.NCSBE.gov/NVRA/01)

Online Request  
Forms for Voter  
Registration  
Applications

[Online Request Form Link](#)

Unaffiliated:

1,781,992

10/28/2014

Last Day to Request an Absentee Ballot by Mail

11/1/2014

One-Stop Voting Ends (1:00 PM)



## Get Connected

Click one of the links below to connect with us.



## Resources

NVRA Agencies

CBE Resources

2011 Redistricting

## Vote In Honor of A Veteran



## Contact Us

441 N Harrington Street  
Raleigh, NC 27603  
Phone: 919-733-7173

✉ [Contact Us](#)

📧 [State Email Login](#)

# WWW.NCSBE.GOV

# Request for NC Voter Registration Applications (NVRA)

(For County Boards of Elections and NVRA Agencies Only)



**NORTH CAROLINA**  
State Board *of* Elections

## Use of this Web Form:

This web form will permit you to submit a request for voter registration applications to the NC State Board of Elections. You should only use this web form if you are a county board of elections or a NVRA agency.

To request voter registration applications, you will be asked to provide your name, contact information, shipping address and the number of forms you are requesting. You will receive the forms in 5-7 days.

Order voter  
registration  
forms online at  
[www.NCSBE.gov](http://www.NCSBE.gov)

NC

**NVRDA**

National Voter Registration Act



**program**



**If you are not registered**

**to vote at the address  
where you live now,**

**would you like to**

**REGISTER TO VOTE**

**here today?**



**NORTH CAROLINA**  
State Board of Elections

To contact the State Board of Elections  
441 North Harrington St,  
Raleigh, NC 27603  
[www.ncsbe.gov](http://www.ncsbe.gov) | 1-866-522-4723



Contact:

[NVRA@ncsbe.gov](mailto:NVRA@ncsbe.gov)



**N**  **RTH CAROLINA**

State Board *of* Elections